



# MORULA SCHOOL

'BEING THE BEST WE CAN BE'

## AGREEMENT BETWEEN SCHOOL, HIGH SCHOOL PARENTS & STUDENTS

### CODE OF CONDUCT

#### A CONTRACT GUIDING PRINCIPLES & DISCIPLINE AT MORULA SCHOOL

##### Behaviour and Discipline Policy

Morula school is a small 'family' community where indiscipline is mostly unheard of and where there is a tradition of good behaviour, respect for each other and where Education is respected in all it's forms.

Having said this, Morula is a zero tolerance school regarding violence, racism, intimidation, dishonesty and any other action that negatively affects the learning process and/or the physical and psychological well-being of students. In instances of negative behaviour, we are proactive in assisting students to find ways of preventing such contraventions from occurring again. We have various strategies, not limited to:

##### **Exoneration, Counselling, Parent intervention, Professional interventions**

We expect, and strive to model, appropriate behaviour. We also believe that behaviour and discipline represent an integral part of the learning process even though we expect our students to conform to good and acceptable behaviour, we do realise that at one point, they might make a mistake. In such cases, we will implement the principles guiding student rights and responsibilities and our process of correcting behaviour.

We commit to treating all students with respect throughout the entire process and in a manner that helps them realise that they are responsible for their actions and to accept the consequences. Our objective is to have the students understand that at times they can correct mistakes and to emphasize the positive aspects of such modification.

The Code of Conduct applies in all circumstances, while students are on campus, in the school bus, on field trips or any other activity organised by the school on or off campus during or after school hours.



# MORULA SCHOOL

'BEING THE BEST WE CAN BE'

## **Students Rights and Responsibilities**

Student rights and responsibilities address five basic requirements.

- **Be safe**
- **Be respectful**
- **Be responsible**
- **Be kind**
- **Be positive**

### **Every student must:**

1. adhere to the expected academic work ethic
2. work for the safety of others and oneself
3. be respectful of others and be treated with respect
4. be responsible for their own actions
5. be kind to everyone, young and old, no matter who they are
6. be positive towards others, and use positive language at all times
7. be correctly dressed at all times – in school uniform or sports uniform

### **Examples of inappropriate actions that may cause the student to be subject to disciplinary procedures are, and not limited to:**

1. Incomplete tasks
2. Improper behaviour during the school day or on fieldtrips, school camps or sports Trips
3. Disregard for authority of adults or prefects in charge
4. Using inappropriate language
5. Bullying whether physical, verbal, emotional or on any social media platform
6. Destruction of school property
7. Violating school rules such as smoking, drinking alcohol and use of drugs
8. Breaking the law
9. Possession of cell phones (during school hours or on field trips)



# MORULA SCHOOL

**'BEING THE BEST WE CAN BE'**

The following guidelines will be adhered to, ensuring consistency of disciplinary actions:

- There will be a complete investigation of the matter
- The severity of the offence will be considered
- The developmental age of the student will be considered
- The extent of the indiscipline will be considered

**Disciplinary actions may include but may not be limited to:**

- A. 'Time-out' with the teacher to help the students to understand:
  - What the student did was wrong
  - Why it was wrong
  - What should the student do in the future to prevent it happening again
- B. Warning by teacher
- C. Loss of privilege
- D. Loss of privilege with involvement and intervention by Head of Department. Detention may be prescribed.
- E. The issue will be documented and further action to be decided upon by the Head Teacher.
- F. Parents will be contacted by the Head Teacher.
- G. Parents called into the school and intervention involving the parents be sought
- H. The Head Teacher may refer severe case to the Board of Governors, and Suspension may be given, or expulsion in exceptional cases.

Any occasion where the safety of any student is compromised, an immediate visit to the Head Teacher may be appropriate pending teacher / HOD discretion.

*Thank you,*

*Morula Management Team – October 2020*

***I have read and accept the conditions contained in this Code of Conduct, as well as the '2021 Welcome Parents' that accompanies this document, and agree with the policies that govern the running of the school.***

PARENT NAME: ..... **Father / Mother / Guardian**  
(Circle as appropriate)

PARENT SIGNATURE: ..... Date .....

STUDENT NAME: .....

FORM..... STUDENT SIGNATURE: .....

